

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 2nd October, 2019 at 7.00 p.m. in the Memorial Hall

Present:

Cllr A Todd (AT) – Presiding

Cllr J Bailey (JBy), Cllr S Allsop (SA), Cllr D Bocking (DB), Cllr A Gascoigne (AG), Cllr J Kerr (JK), Cllr R Kerr (RK), Cllr R Pugh (RP), Cllr L Standeven (LS), Cllr J Todd (JT)

Also in attendance: Borough Cllr I Devereux (ID), County Cllr S Dark (SD) – both p/t
Approximately 15 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.01pm

2019.10.02.01 – Apologies were received and accepted from Cllrs Deverick and Garwood.

2019.10.02.02 – JK and RK declared an **interest** in item 9.a.iii – planning. AT noted that another declaration was not needed; items 11b and c had been withdrawn by the MHT who had originally requested the agenda items. This was not in response to comment on social media, but due to SPC exercising due diligence.

2019.10.02.03 – Public participation: AT noted that he would not take comments on issues relating to the Memorial Hall or other groups. Gerry Byrne noted that several people had come to comment on 11b and c, and asked when they were withdrawn – Clerk had received the email on the morning of the meeting.

2019.10.02.04 – The **Chairman** welcomed Cllr Allsop to Council, inviting him to say a few words. SA commented that he had lived in the Village for 17 years; he was an active CPRE member who had a particular focus on resisting urbanisation and light pollution, and maintaining a Village feel with traditional features. AT continued with a note from MHT Chairman; the Pavilion project was now in the hands of the Football Association and architect who were working on the final design and costings given current funding; this information would then be shared with MHT and SPC.

2019.10.02.05 – The **minutes** of the meeting on 4th September 2019, having been previously circulated, were approved and duly signed.

Prop: JT; 2nd: DB; 8-0 (2 abst)

2019.10.02.06 – Arising from these minutes, JB asked why Christmas events were not on the minutes – these had been handed back to SVEC. Would be covered later.

2019.10.02.07 – ID reported that he had continued to be busy. Regarding previous exchanges on bins on Common Rd, this was now a specified action for the **BCKLWN** Waste Management team – bin likely to be moved to the footpath at Ken Hill. On Waste Management generally, work was being focused on exercising young people in this area through commercial and educational ventures. A photoshoot had been held regarding signing of the Courtauld's

Sig

Chair)

Date: 6/11/2019

Agreement on food waste, aimed at reducing landfill and contributing to food banks. Along with DB he had attended the WECMS meeting earlier; this had included evaluation of the response to recent flood alerts, including a report by Paul Burrowes who had appeared on TV on the subject. The events had raised the profile of the local coast and funding issues. A report on the Hunstanton Coastal Plan (which had implications for Snettisham) over the next 100 years had been presented. This proposed detailed monitoring and analysis of erosion of cliffs etc. - £500K had been allocated to this investigation which was a significant change on the funding position over the past five years. DB referred to the BOAT access at the Beach, asking that it be noted that this was not fully open had emergency vehicles needed it – ID would refer urgently to emergency planning team. Mark Denman asked about the source of funding – this was from regional funds (a 3% levy from higher level councils) not national; local dwellings on the “at risk” register totalled c.0.1% of the 300,000 nationally, hence the area is not a priority for national funding. The Community Interest Company (CIC) continued to assist with match funding required for recharges (probably five years or more away) and recycling of beach material – a pot of c.£600K was available. [SD arrived]

SD apologised for arriving late and leaving early (other parish meeting and germs, respectively). For **NCC** he noted there were issues on the siting of some of the speed cameras on the A149. Redesign of junctions would be locally led with PC involvement. He drew attention to the report on the funding of Dersingham Village Centre, a “really useful document” focusing on what could be learned, rather than allocating blame. It stressed the importance of project management for large builds to “avoid pain”. NCC is currently budget setting, and to avoid a referendum is proposing a 3.99% increase, including the adult social care levy – equating to £1pw for Band D properties. There would be a likely £30m shortfall with cuts required, though not to front-line services. Focus elsewhere (B*****) by HMG was a severe handicap to clarity on resources. RK asked if the speed cameras were operating – unable to be definitive; the Traffic Regulation Order was being delayed to get unanimity from all three affected PCs on the 50mph limit sections.

2019.10.02.08.a – The Clerk presented the **budget monitoring** and financial summary reports. Barclays balances total c.£60,830. Budgets: Admin likely to be close to budget or slightly above at end of year; Personnel – additional funding agreed from reserves; Amenities 2 and Contingency both spent, so further spending needs to be agreed from reserves. Noted that Contingency had been set at 5% of total for many years, but reduced to 2.5% this year – could be an idea to increase for the future.

2019.10.02.08.b – *The **expenditure** figures¹ were approved for payment.*

Prop: AT; 2nd: RP; 9-0 (1 abst)

2019.10.02.08.c – The Clerk summarised the **budget-setting** process – groups should report to Clerk for presentation at December meeting – first draft. This based on needs and wishes not the available funding; amendments made at this point. Second draft presented at January meeting including options for precept, which has to be with BCKLWN by end of January, so may require EGM if not

¹ See en

agreed. As there was now a Councillor Action Plan, this may have funding implications. To that end, Councillors were asked to remain after the meeting to run through such requirements – public welcome to stay.

2019.10.02.09.a.i – One application 19/01453 (26 Park Lane) been decided under the **planning** protocol, and noted in the Councillor pack.

2019.10.02.09.a.ii – *It was agreed to make no further comment on the **Appeal** relating to PA 19/00401.*

2019.10.02.09.a.iii – [JK and RK withdrew taking no part in discussion]. *It was agreed to support the basis of application PA 19/01578 (extension etc., 31 Lynn Rd), but, along with the Conservation Officer, object to the changes proposed for the former shop window to maintain the Village centre street scene.*

2019.10.02.09.a.iv – *Council agreed to raise no objection to PA 19/01619 (revised plans, 103 Lynn Rd).*

2019.10.02.09.a.v – There were no late-arriving PAs to consider.

2019.10.02.09.b – There were no **Amenities** issues raised

2019.10.02.09.c.i – *It was agreed that SA should take over the Lead of the Planning Group, with RK becoming Deputy. It was agreed that SA should join whichever groups he wished, without further reference back to Council.*

2019.10.02.09.c.ii – *The draft **CIL Protocol** was accepted as a formal document.*

2019.10.02.09.d – No **Personnel** issues were raised.

2019.10.02.09.e – No further **reports** were provided from other areas.

2019.10.02.10 – AT reported that seven Councillors had attended an informative **training** session. RK and LS had attended a **Planning Update** session at BCKLWN. Clerk commented on a successful evening presented by SPC, NWT and RSPB on nature at the **Commons**. He thanked those involved and noted that there had been more interest in volunteering. DB had attended the **WECMS** meeting (see above). He then moved on to say that **SVEC** would not be running the Christmas Events (though he asked for a £150 contribution for a tree to be on November's agenda). The entire SVEC committee had resigned, and they would love someone to take over. There was a short, occasionally heated, discussion, with JB referring to social media offers of help; it was felt that, while this was important, the real problem was ensuring all admin and finance was dealt with.

2019.10.02.11.a – *It was agreed that Council should reply to the **consultation** on 5G by requesting an improvement in more basic mobile phone improvements first.*

2019.10.02.11.b & c – Withdrawn as above.

2019.10.02.11.d – *It was agreed that Council should reply to NCC's Division **Boundary Review** by agreeing to maintain the number of Councillors, and requesting that boundary changes should maintain current local parish connections.*

2019.10.02.11.e – *It was agreed that Council should formally complain to the Planning Inspectorate about all **fencing** on Common CL378.*

2019.10.02.12 – A.O.B. – Clerk would include an agenda section next month for requests for support for Christmas events in expectation that these may be forthcoming.

2019.10.02.13 – Public participation: Mark Denman asked about the 5G response, stressing the increase in masts and possible health risks; it was agreed to add this public comment to the response above. Janet Lane asked about the Village Forum – Clerk would be advertising this shortly. She also announced that a

replacement editor and a distribution co-ordinator had been found for the TORC from the next edition. RP thanked Janet for all her hard work, which was echoed around the table. Carol Mardon asked about the parking in Shelduck Drive causing difficulties for emergency vehicles (echoed by another) – Clerk will write to Police informing them of specific and general issues.

2019.10.02.14 – Next **meeting** was confirmed as 7pm on Wednesday, 6th November in the Memorial Hall.

Meeting ended at 8.20pm, after which councillors remained behind as above, to discuss funding implications of the Four-Year Plan. No members of the public remained.

Expenditure agreed:

SNETTISHAM PARISH COUNCIL INCOME AND EXPENDITURE - 2/10/19 MEETING

EXPENDITURE

Date	To	For	Amount	of which VAT	budget
6/9/19	NARS	Donation	£250.00	£0.00	s.137
6/9/19	Norfolk AgeUK	Donation	£50.00	£0.00	s.137
Date	To	For	Amount	of which VAT	budget
1/10/19	Salaries	Salary	£3,862.35	£0.00	Personnel
1/10/19	Eon	Utilities	£96.00	£4.57	Admin
2/10/19	ABC	Bench/Drain etc	£298.50	£0.00	Amen/Cont
2/10/19	Westcotec	Street Lights	£55.50	£9.25	Street Lights
2/10/19	Heronwood	Grass Cutting	£234.00	£0.00	Amenities1
2/10/19	Wicksteed	Play Area	£1,289.52	£214.92	Cont/Reserves
2/10/19	S Bower	Expenses	£50.54	£0.00	Admin/Pers
4/10/19	Apogee	Printing	£458.32	£76.39	Admin
8/10/19	GoCardless	Computer	£85.92	£14.32	Admin
11/10/19	Eon - approx	Street Lights	£137.61	£6.55	Street Lights
20/10/19	BCKLWN	Bins	£124.58	£0.00	Admin
1/11/19	Salaries	Salary	£3,592.60	£0.00	Personnel

Abbreviations:

BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

Signed

(air)

Date: 6/11/2019