

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 4th December, 2019 at 7.00 p.m. in the Memorial Hall

Present:

Cllr A Todd (AT) – Presiding

Cllr J Bailey (JB), Cllr D Baxter (DBr), Cllr D Bocking (DBg), Cllr A Gascoigne (AG),
Cllr J Kerr (JK), Cllr R Kerr (RK), Cllr R Pugh (RP), Cllr L Standeven (LS), Cllr J Todd (JT)

Also in attendance: Borough Cllr I Devereux (ID), County Cllr S Dark (SD) both p/t
Approximately 10 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7pm

2019.12.04.01 – AT and LS declared an **interest** in item 8.c

2019.12.04.02 – **Apologies** were accepted from Cllrs Allsop, Deverick and Garwood.

2019.12.04.03 – **Public Questions:** the Chair advised that questions would not be accepted on the business of other organisations. Gerry Byrne sought clarity on this – as on the agenda, questions would be permitted to the MHT representative on item 8.b at that time.

2019.12.04.04 – As **Chairman**, AT noted that there had been comments about the pace of meetings – he would try to reduce a gallop to a trot, or maybe a canter. He urged Councillors to have the courage of their convictions when proposing, or opposing, items, and to ensure they were familiar with their powers, seeking advice if required. Though they could never please everyone, they could please the majority. He thanked all those involved in the Remembrance event on 10/11/19, and also John Bailey for the Christmas lights [applause].

2019.12.04.05 – *The **minutes** of the meeting on 6th November 2019, having been previously circulated, were accepted without amendment and duly signed.*

Prop: JY; 2nd: DBg; unanimous

2019.12.04.06 – There were no **matters arising** from the above minutes.

2019.12.04.07 – ID wished all present a Happy Christmas, and a healthy New Year. He had been chairing a **BCKLWN** cross-party group looking at Governance. There was discussion over cabinet v committee systems, and comments were welcome. He was also running a panel responsible for around £60,000 from developers, to mitigate the effects of population growth on the environment – a “wild recreational guide” was now available for coastal areas. NCC had agreed a one million target for tree planting, and BCKLWN had agreed to go along with this, though there were issues over locations and how this could be achieved. He noted that a parishioner had raised the matter of hollow frisbees and their awful effects on wildlife – BCKLWN was working to see what could be done on their sale and use. Clerk asked if the guide mentioned covered metal-detecting – no. There was a comment that the frisbee issue was not being received well by

Signed:

Date: 8/1/2020

shopkeepers. On the litter bin¹, ID accepted this delay was in his department, and he was pursuing it; it was a matter of resources.

2019.12.04.08.a – The Clerk presented the **budget** and bank reconciliation figures. Barclays balances totalled c.£49.8K. There were no questions.

2019.12.04.08.b – *All **expenditure** was approved as listed².*

Prop: RP; 2nd: RK; unanimous

2019.12.04.08.c – [AT and LS left the room, RK taking over as Chair for this item.]

Arthur Clarkson [MHT Vice-Chair] requested a **grant** of £2,700 for the upgrade of the **tennis court** to make it a more comprehensive sports facility, accessible to the disabled. This would meet the standards of Sport England and Active Norfolk. He presented figures for the total costs (c.£48.5K), and what had been donated/granted to date (c.£45.8K). There was an extensive session of public questions to Arthur, not all listed, verbatim, or in order:

Carol Mardon – TORC stated MHT had “almost all” the money – Arthur confirmed this, but there was a small shortfall.

Emma Carey – did the total include VAT (yes); which sports would be available (5 & 9 a side (9 walking) football; tennis; basketball; netball; volleyball; cricket; general PE); was the size increasing (no) and would it be large enough (yes).

Bob Almey commented that £2.7K was a worthwhile contribution. This was a small (9%) proportion of the cost.

Gerry Byrne – stated the last figures he had seen did not include VAT, suggesting it might be £9K more. While thanking Arthur for coming, he regretted that the MHT Chair was not present. He asked how much had been donated by the public, and commented on the MHT funds in their published accounts. He compared the request to that for the Scout Hut (£1K request for £150K project). He requested an EGM where plans and figures could be displayed. He was in favour of the project, but wished to ensure due diligence, e.g. in the public presentation of minutes etc.

Stuart Dark supported the investment, but asked if the figures were absolutely clear, e.g. were there three quotes (yes). He urged caution to prevent further calls on money. As SPC was taking the decision it needed to be confident in the figures.

RP felt a presentation to the Village should be made.

DBg commented that a young man had given his life for the tennis court.

Clerk noted the Code of Conduct relating to dealing with outside organisations, and that any funding agreed would need to come from reserves.

*Council agreed to give a **grant** of £2,700 to the Memorial Hall for the **tennis court**, this funding being taken from SPC reserves.*

Prop: AG; 2nd: DBg; unanimous

2019.12.04.08.d – Clerk presented the updated draft of the **budget** for 2020/21, noting the need to amend the total Amenities 1 budget figure, following agreement of the details at a recent Amenities meeting, and that the WWII Commemoration line would be changed to account for the deposit for the memorial plaque being paid in 19/20 accounts. Council Tax Support Grant was unexpectedly continuing for one more year, at just under £800. He reminded Councillors that the budget and precept were different figures, and that in

¹ For Common Rd. Clerk clarified the item dealing with grit bins was a PC issue, with NCC filling them, hence different timescales.

² See at bottom

Signed:

air)

Date: 8/1/2020

January he would present the final draft, including any additional suggestions received. This would give options to cover the following at least: no change to precept; a fixed percentage rise; and precept required to cover budget exactly, for their consideration. He welcomed any questions or suggestions, privately if preferred.

2019.12.04.07 (cont) – SD apologised for lateness, having been at Ingoldisthorpe PC meeting. He noted that **NCC** was in purdah, and this was delaying the A149 consultations until after Christmas. NCC had unanimously agreed to make Norfolk carbon neutral by 2030. The proposal to plant a million trees would have planning implications which could assist the Village, e.g. in protection of green space and preventing mineral and silica extraction (already ruled out until 2036). More green issues would be discussed in the New Year, due to election sensitivities. AG asked about a traffic camera near the quarry – speed cameras had to be yellow, so this was unlikely to be one. Clerk asked if the carbon neutral aim was Norfolk itself, or the County Council – confirmed: NCC in its own operations.

2019.12.04.09.a.i – RK reported that there had been one application supported under the **planning** protocol, PA 19/01915 (extension, 12 Parkside).

2019.12.04.09.a.ii – *It was agreed by consensus to make no specific comments on the **Heacham Neighbourhood Plan** consultation, but that the Clerk would write a formal note congratulating Heacham PC on their work so far.*

2019.12.04.09.a.iii – Plans for PA 19/01921 (extension, 3 Tapping Close), were distributed. RK noted that Cllr Allsop was recommending support, though not present. *Council agreed to support the application by consensus.*

2019.12.04.09.a.iv – Clerk explained that PA 19/01936 was for the removal of a condition on the previous Teal Close development application, which had been superseded by subsequent changes. *Council agreed not to object.*

2019.12.04.09.a.v – Clerk noted the arrival of an application on 36A Common Rd, which he had yet had time to view and pass on; this would be dealt with under the protocol, whether or not amended later.

2019.12.04.09.a.vi – Clerk reported that **Pigeon Homes** had been in touch. Their Planning Application was likely to be submitted before the end of the year. They wished to meet Councillors [arranged for Weds 18th December], and then present the plans to the public before the next meeting – a 6.45pm start to be confirmed.

2019.12.04.09.b.i – AT noted that at the November meeting it was agreed to ask Highways about **TROD** funding³. Nine Councillors had requested a reconsideration of the agreed TROD sections under SPC rescission rules. There was a discussion of the merits and costs of each section, and a proposal was made by AG to change the sections to be requested under the **Parish Partnership Scheme**. SD indicated that he would be prepared to contribute part of his NCC member funding allowance. When Clerk calculated the effect on costs this might have, the proposal was withdrawn. Hence the Scheme requests remain as at the November meeting⁴. Thanks were offered to SD.

³ Highways had confirmed they had no budget for new footways anywhere in the County, only maintenance of current ones.

⁴ 100m or so before the speed sign to Jimmv's Field

2019.12.04.09.b.ii – *It was agreed to purchase a **grit bin**, to be located near the Church, but publicly accessible, at a cost of £76.45. The bin to be 200 litres and yellow.*

Prop: AG; 2nd: RP; unanimous

[SD and ID left the meeting]

2019.12.04.09.c.i – *It was agreed that DBr should become Lead Councillor (**Finance**).*

Prop: RK; 2nd: DBr; 1 abst

2019.12.04.09.c.ii – *It was agreed to adopt a revised Planning Protocol.*

Prop: JT; 2nd: JB; unanimous

2019.12.04.09.e – Clerk noted that one change remained to be added on the **Councillor Plan** online.

2019.12.04.10 – Clerk noted that he had attended **training** on legal issues; Councillors had been made aware that some of this contradicted previous advice. He would be discussing at a Clerk networking event next week. He had also booked training in late January.

2019.12.04.11.a – *It was agreed by consensus that Council should offer to take part in the 2020 Dark Skies events. £250 potential funding was agreed.*

2019.12.04.11.b – *A vote of thanks was made to the Village postman retiring in December. A letter to be written to him confirming this, which would be made public⁵.*

2019.12.04.11.c – *It was agreed to donate £231.28 to the start-up costs of SnettTogether, a Good Neighbour scheme.*

Prop: RP; 2nd: RK; unanimous

2019.12.04.12 – No **AOB** or **agenda** requests

2019.12.04.13 – **Public Questions:** Arthur Clarkson asked if the Pigeon development was the Poppyfields one – yes; also confirmed that the Community Centre proposal was never Pigeon's, but that of previous Council. Gerry Byrne confirmed he was happy that the grant had been made to the MHT, hoping that the figures were indeed correct. Carol Mardon asked about the Townlands meeting, following her comment in November – there would be more information shortly.

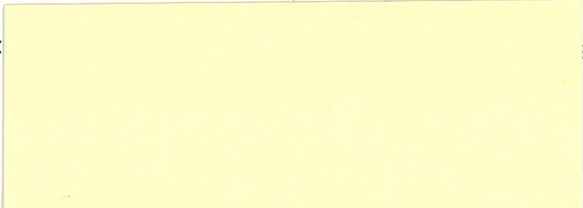
2019.12.04.14 – The meeting concluded with the Chair wishing all a Happy New Year etc. and confirming the **next meeting** as Wednesday 8th January in the Memorial Hall.

Meeting ended at 8.34pm

Abbreviations:

BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

⁵ Note - Subject to the individual's permission under GDPR.

Signed:  (Chair)

Date: 8/1/2020

SNETTISHAM PARISH COUNCIL INCOME AND EXPENDITURE - 4/12/19 MEETING**EXPENDITURE**

Date	To	For	Amount	of which VAT	budget
22/11/19	Poppy Appeal	Donation	£25.00	£0.00	s.137
22/11/19	John Bailey	Tree	£200.00	£0.00	reserves
Date	To	For	Amount	of which VAT	budget
1/12/19	Eon	Utilities	£96.00	£4.57	admin
1/12/19	Salaries	Salary	£3,646.55	£0.00	personnel
2/12/19	BT	Phone etc	£287.59	£47.93	admin
4/12/19	NALC	Training	£72.00	£12.00	admin
4/12/19	Heronwood	Grass Cutting	£104.00	£0.00	amenities1
4/12/19	Westcotec	Street Lighting	£55.50	£9.25	street lights
4/12/19	Atelier	Design Work	£261.12	£43.52	comm centre
4/12/19	H Brett and Son	WWII Plaque	£655.50	£109.25	reserves
8/12/19	GoCardless	Computer	£85.92	£14.32	admin
9/12/19	BNP Paribas	Printer	£420.00	£70.00	admin
17/12/19	Eon - approx	Street Lighting	£137.61	£6.55	street lights
20/12/19	BCKLWN	Bins	£124.58	£0.00	admin
1/1/20	Salaries	Salary	£3,603.39	£0.00	personnel

INCOME

05-Nov	TORC	Printing	575.64	95.94	admin
--------	------	----------	--------	-------	-------

Signed:

Date: 8/1/2020