

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 8th January 2020 at 7.00 p.m. in the Memorial Hall

Present:

Cllr A Todd (AT) – Presiding

Cllr S Allsop (SA), Cllr D Baxter (DBr) Cllr D Bocking (DBg), Cllr G Deverick (GD), Cllr R Garwood (RG), Cllr A Gascoigne (AG); Cllr J Kerr (JK), Cllr R Kerr (RK), Cllr R Pugh (RP), Cllr L Standeven (LS), Cllr J Todd (JT)

Also in attendance: Borough Cllr I Devereux (ID), County Cllr S Dark (SD) (both p/t)
Approximately six members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7pm

2020.01.08.01 – The Clerk declared an **interest** in item 11.a

2020.01.08.02 – **Apologies** were received from Cllr Bailey

2020.01.08.03 – **Public Questions:** Bob Almey suggested advance action regarding the Christmas Tree for this year – there are plans in progress.

2020.01.08.04 – As **Chairman**, AT thanked all the volunteers who had organised events over the Christmas period. He noted that Councillors would be meeting with members of the Memorial Hall Trustees and representatives of Pigeon Homes in the next few weeks.

2020.01.08.05 – *The **minutes** of the meeting on 4th December, 2019, having been previously circulated, were approved, and duly signed.*

Prop: DBr; 2nd: JT; 11-0 – 1 abst

2020.01.08.06 – Arising from the above **minutes**, the Clerk noted that the grit bin was available but that delivery had been a problem over Christmas.

2020.01.08.07 – For **BCKLWN**, ID, after wishing all present a Happy New Year, reported being busy on flood/sea defence matters. He requested those with issues relating to bin collections to contact him, as the new contract was being approved. He apologised for a comment of his which had been reported, referring to those affected by flooding having made a choice – this was taken out of context, and drew on personal experience, and he trusted that those who knew him would appreciate this. There was an “existential threat” affecting the Beach, and, though currently the approach was to “hold the line”, in 20 to 30 years, rising sea levels might change this. In Hunstanton the cliffs appeared safe for 70 to 80 years, though there would be work on the prom, including to raise walls. He continued to work with national and regional agencies, particularly to increase the level of funding. In answer to DBr, he noted one problem being that “holiday homes” were not included in the at-risk numbers, which affected this funding. Increasing importance was being given to measuring ecological, economic and health/wellbeing impacts, which might help.

SD wished all present a Happy New Year, welcoming back GD in particular. He noted James Wild’s success in the General Election on 12/12/19, and that his first question in the House of Commons was on transport links (dualling A47 and improving the train service to the Borough). SD would be attending a meeting

Sign

(Chair)

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with officers on transport, including buses. For **NCC** he noted that the increased majority in Parliament should help get things done in relation to budgets, especially for social care. In the draft budget, there is a £1 million Community Fund giving support to parishes for infrastructure – details to be sent to the Clerk; he offered his support for accessing this new funding stream. The Traffic Regulation Order consultation for the changes on the A149 would be published soon.

2020.01.08.08.a – DBr presented the **financial** summary and **budget** monitoring figures. There were no questions.

2020.01.08.08.b – *Council agreed to all listed expenditure¹.*

Prop: DBr; 2nd: RP; unanimous

2020.01.08.08.c – *No changes having been proposed, the draft **budget** for 2020/21, totalling £96,071.89, was agreed².*

Prop: DBr; 2nd: RK; unanimous.

2020.01.08.08.d – *The **precept** was agreed to cover the budget total less the Council Tax Support Grant – (i.e. £95,275.89).*

Prop: DBg; 2nd: DBr; unanimous

*It was further agreed by consensus to round this **precept** figure up to £95,500³ for submission to BCKLWN.*

2020.01.08.09.a.i – SA reported that Councillors had agreed to support **Planning** Application 19/02079 – new dwelling at Norton Hill – under the planning protocol.

2020.01.08.09.a.ii – *Council agreed to support PA 19/02038 – new dwelling 82 Station Rd.*

Prop: SA; 2nd: DBg; unanimous

2020.01.08.09.a.iii – *Council agreed to support PA 19/02198 – Rose and Crown developments.*

Prop: SA; 2nd: RP; unanimous

2020.01.08.09.a.iv – *Council agreed to support the name "Avocet Drive" for the new development on Common Rd.*

Prop: SA; 2nd: GD; unanimous

2020.01.08.09.a.v – Plans were presented for a **late application** (20/00007 – dwellings off Common Rd). Changes to condition 1 involved removing the time limit for the development and it was felt that this should not be an unlimited extension. Changes to condition 2 involved revised plans. Following discussion about the applicability of the Neighbourhood Plan and whether CIL would be involved it was agreed that the Clerk should contact Planning for clarity, and, if necessary, further discussion could take place.

2020.01.08.09.b.i – AG summarised the new proposed times for the **Post Office** visits. *It was agreed to suggest the "keep clear" area on the Market Square as the location for this.*

Prop: DBg; 2nd: JK; 12-0, 1 abst

RP noted that there was much **parking** on the hatched area in front of the old newsagent. This had been arranged to provide a safe route for children going to School – it was informally agreed that Councillors would be happy for the Clerk to

¹ As listed below. A note was also made of a possible discrepancy on the grit bin invoice, this being pursued.

² Details of the budget breakdown by area are at the bottom of this.

³ This is a rise of 3.7% to £85.06pa for Band D property.

Signed: _____

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draft a letter to be put under windscreen wipers, this being the most direct solution.

2020.01.08.09.d.i – *Following a recommendation from the Personnel Support Group, it was agreed that the Office should only be open to the Public on Thursday mornings from 10-12⁴.*

Prop: RP; 2nd: GD; 9-2, 1 abst

2020.01.08.10 – Other Groups etc.: DBg asked about the water bill for the allotments – Clerk already dealing with this. RK asked about the Rose and Crown involvement in WWII commemorations – Clerk to contact owner. Clerk noted that he and DBr were booked for training events in the coming month.

2020.01.08.11.a – [Clerk left the room for this item.] Council agreed a guarantee of £50 to **Hunstanton Community Choir** to help fund its anniversary concert in King's Lynn in May 2020⁵.

2020.01.08.12 – There were no **agenda** requests or **AOB**.

2020.01.08.13 – Public Questions: Arthur Clarkson asked about pot-holes on the Market Square – this part of a project looking at major issues there. He also asked why the cheque to MHT agreed in last meeting had not been sent – it had been, that morning⁶. Bob Almey asked about the various ring-fenced funds in the budget – Clerk went through each in turn. Arthur Clarkson asked about the nameplate on Lady Strickland's bench – Clerk seeking quotes for several such. Carol Mardon asked who should be contacted about flooding at the Surgery – surgery staff directly. Ian Goddard asked whether the post for the Village sign was being renewed – Clerk noted that advice to him was that it should not be.

2020.01.08.14 – *The next **meeting** confirmed as 7pm on Wednesday, 5th February, in the Memorial Hall.*

Meeting ended at 8.03pm

Abbreviations:

BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

⁴ It was stressed that this was only the "drop-in" sessions, and that the Public were welcome to arrange appointments outside this time.

⁵ In the event the concert makes a profit this to be returned – otherwise a donation under s.137.

⁶ Clerk noted he had held this due to questions raised at last meeting – now in possession of MHT Chairman.

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SNETTISHAM PARISH COUNCIL INCOME AND EXPENDITURE - 8/1/20 MEETING**EXPENDITURE**

Date	To	For	Amount	of which VAT	budget
6/12/19	Memorial Hall	Grant	£2,700.00	£0.00	reserves
6/12/19	SnettTogether	Donation	£231.28	£0.00	s.137
11/12/19	Reece Safety	Grit Bin	£103.74	£17.29	reserves
Date	To	For	Amount	of which VAT	budget
1/1/20	Salaries	Salary	£3,603.39	£0.00	personnel
1/1/20	Eon	Utilities	£96.00	£4.57	admin
4/1/20	Apogee	Printing	£513.86	£85.64	admin
8/1/20	GoCardless	Computer	£85.92	£14.32	admin
8/1/20	ABC	Works	£120.00	£0.00	amenities1
8/1/20	NPTS	Training	£48.00	£0.00	admin
8/1/20	Westcotec	Street Lights	£55.50	£9.25	street lights
8/1/20	Westcotec	New lights	£3,855.60	£642.60	reserves
8/1/20	Simon Bower	Expenses	£62.00	£0.00	admin/pers
8/1/20	Marian McCall	Expenses	£20.00	£0.00	personnel
8/1/20	Rachael Edwards	Expenses	£10.00	£0.00	personnel
11/1/20	Eon - approx	Street Lights	£133.17	£6.34	street lights
20/1/20	BCKLWN	Bins	£124.58	£0.00	admin
1/2/20	Salaries	Salary	£3,703.90	£0.00	personnel

INCOME

12/12/2019	UKPN	Wayleaves	£36.60	£0.00	miscellaneous
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2020/21 AGREED BUDGET

Expenditure

Budget Area		<u>19/20 budget</u>	<u>20/21 budget</u>
s.137	1.5% of operating budget	£1,176.00	£1,237.99
Admin		£13,750.00	£13,500.00
Governance		£1,000.00	£1,000.00
Personnel		£44,250.00	£48,000.00
Street Lighting		£3,750.00	£3,750.00
Amenities 1		£14,500.00	£11,982.60
Amenities 2		£1,150.00	£3,350.00
WW Commem		£0.00	£950.00
Community Centre FS		£2,500.00	£0.00
Contingency	4% of operating budget - new	£1,960.00	£3,301.30

"Operating budget"	<u>£84,036.00</u>	£87,071.89
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NB - fete and miscellaneous intended to be revenue neutral

Additional items:

into ring-fence	Play area - yearly set side	£3,000.00	£3,000.00
into ring-fence	Office	£0.00	£1,000.00
into ring-fence	Parish Partnership Project	£4,500.00	£5,000.00
into ring-fence	Long Term projects	£10,000.00	
		<u>£17,500.00</u>	<u>£9,000.00</u>

Total Budget - op. budget plus add. items	<u>£101,536.00</u>	£96,071.89
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Income

	<u>19/20</u>	<u>20/21</u>
CTSG	£765.00	£796.00
Precept	<u>£91,500.00</u>	£95,500.00
Comparison for Band D property:		
Tax base	1115.6	1122.8
£/a	£82.02	£85.06 3.7% rise

Ring fenced funds in reserves:

	<u>previous</u>	<u>20/21</u>
Market Square	£10,000.00	£10,000.00
Office	£10,000.00	£11,000.00
Play Areas	£6,000.00	£9,000.00
Memorial Lighting	£750.00	£750.00
Long term projects	£10,000.00	£10,000.00
TROD		£5,000.00
total	<u>£36,750.00</u>	<u>£45,750.00</u>

ALL FIGURES EXCLUDE VAT

There are no other sources of guaranteed income, except a small amount of interest.

Signed:)

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