

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 11 June 2024 at 6.00pm**. The meeting will be held in the Memorial Hall, 13 Old Church Road, Snettisham, PE31 7LX.

Parish Clerk
Roberta Mason

Summons issued 5 June 2024

1 To note members attendance and receive any apologies for absence

2 Apologies and consideration of acceptance for absence

3 Members' declarations of interest

Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to vote on such matters.

4 Reports

4.1 Norfolk County Councillor Stuart Dark

4.2 BCKLWN District Councillor Stuart Dark

5 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any item of parish business not already on the agenda. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.

6 Minutes

To receive, approve and sign, the minutes from the meeting held on 14 May 2024.

7 Finance

7.1 To formally appoint the RFO and minute the same

7.2 To note the Internal Auditor's Report

7.3 To note and sign the AGAR Form

7.4 To agree dates for the required Public Rights Notice - 13 June – 24 July 2024

7.5 To note and sign the CIL form

7.6 To receive bank reconciliation for the end of May 2024 and note bank balances

7.7 To consider and approve the circulated payments and receipts list, plus any additional payments circulated by the clerk prior to the meeting

7.8 To consider and approve subscriptions to Community Action Norfolk

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8 To Consider and approve policies and documents

- 9.1 To consider and approve any amendments required to Standing Orders
- 9.2 To consider and review Financial Regulations
- 9.3 To consider and adopt the draft Biodiversity Policy

9 Clerks report on progress on any matters arising from previous meetings and on any new correspondence

10 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

See attached list of applications and decisions received (with links) to the Borough Council Planning website

11 Public participation - To allow for questions from members of the Public, on items discussed on the agenda at this meeting – maximum 10 minutes in total.

12 Dates of Next Meetings

Next Full Council – Tuesday 9th July 2024, 6pm, Memorial Hall.

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Applications to Borough Council

[24/00858/LB](#)

Proposed installation of new safe guarding fencing and gates to front elevation, removal of temporary timber safe guarding fencing to playground area, replacement internal fencing and replacement of office window, and associated enabling works. |Snettisham County Primary School School Road Snettisham KINGS LYNN Norfolk PE31 7LT

[22/00516/DISC A](#)

|DISCHARGE OF CONDITION3, 4 AND 5 OF PLANNING CONSENT 22/00516/LB : Listed Building Application: Extension to Main School to provide a secure entrance area and associated enabling works.
Snettisham County Primary School School Road Snettisham KINGS LYNN Norfolk PE31 7LT

[24/00954/F](#)

Construction of garage.
2 Norton Hill,Snettisham,
PE31 7LZ

Decisions by Borough Council

[24/00551/LB](#)

Snettisham

The Coach House Snettisham House St Thomas Lane
Snettisham King's Lynn Norfolk PE31 7RZ
- New boundary wall and gates; replacement conservatory; metal fence cover to ASHP

Application Permitted
24 May 2024
Delegated Decision