

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 11 February 2025 at 6.00pm**. The meeting will be held in the Memorial Hall, 13 Old Church Road, Snettisham, PE31 7LX.

Parish Clerk
Roberta Mason

Summons issued. 5.2. 2025

- 1 To note members attendance, receive apologies and consideration of acceptance for absence**
- 2 Members' declarations of interest**
Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to remain in the meeting during the item and vote on such matters.
- 3 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any item of parish business not already on the agenda. Maximum 3 minutes per speaker and 10 minutes in total for all speakers.**
- 4 Minutes**
To receive, approve and sign, the minutes from the meeting held on 14 January 2025.
- 5 Finance**
 - 5.1 To receive bank reconciliation for the end of January 2025 and note bank balances
 - 5.2 To consider and approve the circulated payments and receipts list, plus any additional payments circulated by the clerk prior to the meeting
 - 5.3 To approve the costs of repairs to the Sam 2 Unit and charging costs including smart plugs
 - 5.4 To approve the costs of additional mid-term Insurance premium for the play areas to cover equipment costs.
 - 5.5 To consider and approve new street light maintenance contract
 - 5.6 To consider and approve quotes for the following:
 1. Annual Maintenance costs for PG&M
 2. Gutter Maintenance for the parish office
 3. Plumbing at parish office
 4. Quotes for fitting Lodge Walk & Factory Shop bus stop litter bins

Snettisham Parish Council

5. Quotes for removal of rubbish from Parish Office

6 Reports

Norfolk County Councillor Stuart Dark
BCKLWN District Councillor Stuart Dark

7 Clerk's report and other correspondence

- 7.1 To receive and deal with any correspondence received by the clerk
- 7.2 Parish Council Deeds
- 7.3 UK Power Network letter of claim
- 7.4 Trees at the Common (Snettisham Woods) - update
- 7.5 Tree work on Lodge Walk and Lodge Walk Play area
- 7.6 Memorial Hall Playing Fields Drainage update

8 Update on discussions with the Pavilion Steering committee

9 Use of recreation field by village clubs for fund raising

To consider a proposal to write to the Memorial Hall Trust- (Cllr G Deverick)

10 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

See attached list of applications and decisions & Appeals received (with links) to the Borough Council Planning website. Any further applications received up to the date of the Council meeting, will also be considered.

11 Public participation - To allow for questions from members of the public on items discussed on the agenda at this meeting – maximum 10 minutes in total.

12 Date of next meeting

Next Full Council – The next meeting is Tuesday 11 March 2025, 6pm

Snettisham Parish Council

Applications to Borough Council of Kings Lynn & West Norfolk

[25/00047/F](#)

HOUSEHOLDER Renovation to whole property. New windows and doors.
Replace existing porch with new oak porch to rear. New single storey
extension to front.
1 Red Barn Bircham Road

[25/00114/F](#)

HOUSEHOLDER: Small single storey rear extension to kitchen on North
side, with velux roof window.

15 Park Lane

[25/00014/F](#)

Use of land for continued siting of 5 caravans (3 Static , 2 Tourers) at
Caravan One 20 Shepherds Port Road
Shepherds Port

Decisions by Borough Council of Kings Lynn & West Norfolk

None received

Appeals

None received