SNETTISHAM PARISH COUNCIL
Internal Audit 2024/25
‘No’ and ‘Not covered’ explanations

Internal Control Objective C - no
The authority did not formally assess overall risk policy during the relevant year. However, clerk is aware; has prepared individual risk assessments where appropriate and has instigated a Risk Management Policy which will be adopted during 2025/26.

Internal Control Objective F – not covered
The smaller authority does not use petty cash.

Internal Control Objective G – no
A payment was made during the relevant year relating to locum clerk services for the previous financial year. As the locum was the only clerk for the smaller authority at the time, this should have gone through the payroll. Employees during the relevant year have been paid through payroll correctly.

Internal Control Objective K – not covered
The smaller authority did not declare itself exempt for financial year 2023/24.

Per Pro Services Ltd
June 2025