

# Snettisham Parish Council

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## Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 10 June 2025 at 6.00pm**. The meeting will be held in the Royal British Legion Hall, Church Road, Snettisham, PE317NJ.

Parish Clerk  
*Roberta Mason*

Summons issued 4. 6.2025

- 1 To note members attendance, receive apologies and consideration of acceptance for absence**
- 2 Members' declarations of interest**  
Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to remain in the meeting during the item and vote on such matters.
- 3 Public Participation - Any member of the public attending the meeting may speak and address the Council, on item on the agenda. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.**
- 4 Reports**  
  
Norfolk County Councillor Stuart Dark  
BCKLWN District Councillor Stuart Dark
- 5 Minutes**  
**To receive, approve and sign, the minutes from the meeting held on 13 May 2025.**
- 6 Finance**
  - 6.1 To approve and sign the annual CIL report
  - 6.2 To receive bank reconciliation for the end of May 2025 and note bank balances
  - 6.3 To consider and approve the circulated payments and receipts list, plus any additional payments circulated by the clerk prior to the meeting.
  - 6.4 To consider and approve the costs for the public & employers liability Insurance
  - 6.5 To consider and approve quotes for new computer equipment from ECS
  - 6.6 To Consider and approve purchase of Moss & Lichen remover
  - 6.7 To consider and approve £75 expenditure on plants for the Newbridge seat garden area (to be planted by village volunteers).
  - 6.8 To reconsider payment of invoice for factory corner renovated bed.
  - 6.9 To consider and approve £75 expenditure on additional plants for the factory corner renovated border (to be planted by village volunteers).
  - 6.10 To consider and approve purchase of a bench for the bus stop in the Market Place.
  - 6.11 To consider and approve installation costs for the bench in 6.10 above.

# Snettisham Parish Council

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## **7 Internal Auditors report**

To note the Internal Auditors report

## **8 Policies & Committees**

8.1 To consider and review the Terms of reference for the Staffing (personnel committee)

8.2 To review Flag Policy and appointment of Flag Master

## **9 Clerk's report and other correspondence**

To receive updates and deal with any correspondence received by the clerk

## **10 Booking Memorial Recreation Field**

To discuss bookings for Car boots and other village fund raising events for the forthcoming year. (Cllr Deverick)

## **11 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.**

See attached list of applications and decisions received to the Borough Council Planning website. Any further applications received up to the date of the Council meeting, will also be considered.

## **12 Public participation - To allow for questions from members of the public on any other items– maximum 10 minutes in total.**

## **13 Date of next meeting**

Next Full Council – The next meeting is Tuesday 8 July 2025, 6pm

# Snettisham Parish Council

## Applications to Borough Council of Kings Lynn & West Norfolk

|               |                                      |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                             |
|---------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 25/00824/F    | Snettisham<br>E: 568349<br>N: 333460 | Householder: Alter existing glass roofed area (dining room) to tiled roof with bifold doors to front door to rear wall. New rooflights to rear of dining room, new rooflight over bedroom to first floor. Change steps to music room. Solar panels to roof.<br><br>The Round House<br>131 Lynn Road                   | <a href="http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWDH9MIVGAU00">http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWDH9MIVGAU00</a> |
| 25/00867/LB   | Snettisham<br>E: 568349<br>N: 333460 | Listed Building Application to alter existing glass roofed area (dining room) to tiled roof with bifold doors to front door to rear wall. New rooflights to rear of dining room, new rooflight over bedroom to first floor. Change steps to music room. Solar panels to roof.<br><br>The Round House<br>131 Lynn Road | <a href="http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWOL6LIVJE700">http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWOL6LIVJE700</a> |
| 25/00872/PAGD | Snettisham<br>E: 564715<br>N: 332981 | Single storey rear extension which extends beyond rear wall by 6.00m , with maximum height of 3.50m and a height of 2.60m to the eaves.<br><br>52 The Beach<br>Shepherds Port                                                                                                                                         | <a href="http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWQFT2IVL6O00">http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SWQFT2IVL6O00</a> |

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## Decisions by Borough Council of Kings Lynn & West Norfolk

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| 25/00291/F | Snettisham<br>E: 569020<br>N: 333831 | Construction of new self<br>build dwelling and<br>associated landscaping<br>following demolition of<br>agricultural barn<br>Land And Buildings<br>South of Park Farm<br>Barns<br>Bircham Road | Application<br>Permitted<br><br>19 May 2025<br><br>Delegated<br>Decision | <a href="http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SRVSFWIV0JA00">http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SRVSFWIV0JA00</a> |
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