

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 8 July 2025 at 6.00pm**. The meeting will be held in the Royal British Legion Hall, Church Road, Snettisham, PE317NJ.

Parish Clerk
Roberta Mason

Summons issued 2. 7.2025

- 1 To note members attendance, receive apologies and consideration of acceptance for absence**
- 2 Members' declarations of interest**
Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to remain in the meeting during the item and vote on such matters.
- 3 Public Participation - Any member of the public attending the meeting may speak and address the Council, on item on the agenda. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.**
- 4 Reports**

Norfolk County Councillor Stuart Dark
BCKLWN District Councillor Stuart Dark
- 5 Minutes**
To receive, approve and sign, the minutes from the meeting held on 10 June 2025.
- 6 Finance**
 - 6.1 To consider and adopt if approved, the model NALC Financial Regulations for 2025
 - 6.2 To receive bank reconciliations for the end of June 2025 and note bank balances
 - 6.3 To receive and consider quarterly finance reports
 - 6.4 To consider and approve the circulated payments and receipts list, plus any additional payments circulated by the clerk prior to the meeting.
 - 6.5 To consider and approve direct debits, salaries and anticipated payments for August 2025
 - 6.6 To consider and approve marketing expenditure for the Farmer's Market
 - 6.7 To consider quotes for new Rostrum/ Podium
 - 6.8 To consider quotes for the painting the Play Area fencing
 - 6.9 To consider quotes for the painting of the Bus shelter (Market Place)
 - 6.10 To consider quotes for the installation of 2 litter bins
 - 6.11 To consider quotes for the installation of a bench (Market Place)
 - 6.12 To consider quotes for PAT Testing.
- 7 Risk Management Assessment**
To consider and approve the Council's Risk Management Assessment 2025

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8 Turkish Links

Consider formal invite to the chair to attend the annual dinner of Gallipoli & Dardanelles International on 17 October 2025

9 Dog Bins

To review and consider the dog bin audit.

10 Training

To consider and approve council training and approve any expenditure.

11 Trees

To consider Tree Survey and approve of any works required.

12 Clerk's report and other correspondence

To receive updates and deal with any correspondence received by the clerk

13 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

See attached list of applications and decisions received to the Borough Council Planning website. Any further applications received up to the date of the Council meeting, will also be considered.

14 Public participation - To allow for questions from members of the public on any other items– maximum 10 minutes in total.

15 Date of next meeting

Next Full Council – The next meeting is Tuesday 9 [September 2025](#), 6pm

NB- No meeting in August 2025

16 To resolve to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 (2) On the basis the discussion requires confidentiality to protect individuals' identity, privacy and data.

To consider the formal approval of the contract of employment for an employee.

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Applications to Borough Council of Kings Lynn & West Norfolk

25/01062/F	Snettisham	Householder: Rear extension and associated alterations.	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SY851LIVJOZ00
	E: 568354 N: 333928	10 Strickland Avenue Snettisham King's Lynn Norfolk PE31 7PY	

Decisions by Borough Council of Kings Lynn & West Norfolk

25/00755/F	Snettisham	Householder: Proposed replacement of existing windows and doors and installation of storm porch.	Application Permitted	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SVLP58IVY300
	E: 568594 N: 334105	2 Church Road Snettisham KINGS LYNN Norfolk PE31 7NJ	24 June 2025 Delegated Decision	
