

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 14 October 2025 at 6.00pm**. The meeting will be held in the Royal British Legion Hall, Church Road, Snettisham, PE317NJ.

Parish Clerk
Roberta Mason

Summons issued 8.10.2025

1 To note members attendance & receive apologies

2 Members' declarations of interest

Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to remain in the meeting during the item and vote on such matters.

3 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any item of Parish Council business. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.

4 Brief talk by Oliver Brice CAN re Snettisham Housing Needs survey

5 Reports

Norfolk County Councillor Stuart Dark
BCKLWN District Councillor Stuart Dark

6 Minutes

To approve and sign the minutes from the meeting on 9 September 2025

7 Finance

- 7.1 To receive bank reconciliation reports for the end of September 2025 and note bank balances
- 7.2 To receive Quarterly Finances reports
- 7.3 Review of Budgets to date and for 2026/2027
- 7.4 To consider and approve the payments and receipts list, plus any additional payments circulated by the clerk prior to the meeting.
- 7.5 To consider quotes for CCTV at the Church Road play area
- 7.6 To consider quotes for plumbing work at the Parish Office
- 7.7 To consider quotes for tree work at Lodge Walk x2 (survey work & dead tree)
- 7.8 To consider PA speaker & microphone costs
- 7.9 To consider and approve spending on roadside timber bollard replacements
- 7.10 To consider quotes for Christmas lights- x-ref agenda item 10 below

8 Highways & Parking

- 8.1 Speeding issues Goose Green & parking on Strickland Avenue (Cllr Howell)
- 8.2 Safety issues at Red Barn-Bircham/ Shernborne Rd
- 8.3 To discuss plans following parking meeting on 7.10.2025

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9 Trustee roles on other Village Trusts

- 9.1 Halls Foundation
- 9.2 Memorial Hall Trust

10 Christmas Lights

Discuss plans for Christmas lights, following receipt of quotes above

11 Lodge Walk

- 11.1 Remembrance Tree & seating area
- 11.2 Additional Trees
- 11.3 Raised Beds
- 11.4 Removal of Equipment
- 11.5 To review and agree spending for Lodge Walk

12 The Common

- 12.1 To consider approval of maintenance works at the Common vehicle area, and budget for new signage.
- 12.2 To consider new seating
- 12.3 To consider provision of new litter bin
- 12.3 To consider maintenance at the Sandpit
- 12.4 To consider winter Tree work

13 Personnel

- 13.1 To discuss annual review of employee salaries

14 Clerk's report and other correspondence

To receive updates and deal with any correspondence received by the clerk

- 14.1 Correspondence from Memorial Hall
- 15.2 Correspondence from Pheonix House re marketplace

15 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

See attached list of applications and decisions received to the Borough Council Planning website. Any further applications received up to the date of the Council meeting, will also be considered.

16 Date of next meeting

Next Full Council – The next meeting is Tuesday 11 November 2025, 6pm

18 To resolve to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 (2) On the basis the discussions require confidentiality to protect employees', privacy and data.

To consider personnel salaries -see items 13 above.

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Applications to the Borough Council of Kings Lynn & West Norfolk

25/01383/F	Snettisham	Creation of a new access off Lynn Road, Snettisham	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T1EYDLIVK7B00
	E: 568416 N: 333627	Grass Verge Opposite 115 Lynn Road Snettisham Norfolk	
25/01575/TDD	Snettisham	5 DAY NOTICE- The tree is rotten and effectively half the tree came down when large branches (50%) came down in a recent storm, leaving the remaining tree very lopsided and the remaining part of the tree is rotten also. Therefore, urgent works to remove an immediate risk of harm.	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T34XPLIV0L800
	E: 568998 N: 333939	14 Park Farm Barns Bircham Road Snettisham PE31 7NG	

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Decisions by Borough Council of Kings Lynn & West Norfolk

25/01261/LDE	Snettisham	LAWFUL DEVELOPMENT CERTIFICATE- Lawful siting of a caravan for personal holiday use	Was Lawful 12 September 2025 Delegated Decision	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T05VIUIV0L800
	E: 565075 N: 333225	Caravan E565075 N333225 Bank Road Shepherds Port Snettisham KINGS LYNN Norfolk PE31 7PS		
25/01540/TDD	Snettisham			
E: 568783 N: 334430				
5 DAY NOTICE - T1 - Dead Horse Chestnut with Ceriporous Squamosus and large cavity overhanging out buildings. T2 - Failing Lime tree with multiple species of wood decaying fungi, located in a paddock used for grazing horses				
	5 day Notice Decision			http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2UCFCIV0JB00
Hall Farm Old Church Road Snettisham KINGS LYNN Norfolk PE31 7LY	19 September 2025			

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25/01575/TDD	Snettisham	5 DAY NOTICE- The tree is rotten and effectively half the tree came down when large branches (50%) came down in a recent storm, leaving the remaining tree very lopsided and the remaining part of the tree is rotten also. Therefore, urgent works to remove an immediate risk of harm.	5 day Notice Decision	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T34XPLIV0L800
	E: 568998 N: 333939		25 September 2025	
			Tree Application	
		14 Park Farm Barns Bircham Road Snettisham KINGS LYNN Norfolk PE31 7NG		
