

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to a meeting of Snettisham Parish Council to be held on **Tuesday 16 December 2025 at 6.00pm**. The meeting will be held in the Royal British Legion Hall, Church Road, Snettisham, PE317NJ.

Parish Clerk
Roberta Mason

Summons issued **10.12.2025**

1 To note members attendance & receive apologies

2 Members' declarations of interest

Members are invited to declare any financial or other interest, relating to any item on the agenda, that may be a conflict of interest, and to ask for a dispensation to remain in the meeting during the item and vote on such matters.

3 Co-Option of Councillors

To deal with any applications for new Councillors

4 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any item of Parish Council business on the Agenda. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.

5 Reports

Norfolk County Councillor Stuart Dark
BCKLWN District Councillor Stuart Dark

6 Minutes

To approve and sign the minutes from the meeting on 11 November 2025

7 Finance

- 7.1** To receive bank reconciliation reports for the end of November 2025 and note bank balances
- 7.2** To consider and approve the payments and receipts list, plus any additional payments circulated by the clerk.
- 7.3** To note the Invoice and 100% credit note from ABC for work on the Christmas Tree
- 7.4** To consider quotes for security options (CCTV etc) for parish office
- 7.5** To consider donation to St Mary's Church Christmas lights
- 7.6** To approve costs for signage at the common

8 Projects & CIL Funding

- 8.1** To consider which projects Councillors wish to proceed with in 2026-2027
- 8.2** To consider applying for CIL funding for above projects (as appropriate)

9 Budget 2026-2027 review

To review budget figures ahead of budget setting in January 2026.

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10 Parking and Traffic on Hall Road/outside the Old Store

10.1 Old Store- to note the next steps and timescales for proposals for a TRO outside the Old Store, following further discussions with Highways

10.2 Hall Road - to discuss a proposal for safety enhancements at Hall Road

11 Councillors Surgeries

To discuss dates and a Rota for surgeries in 2026

12 Parish Council Newsletter

To discuss the ongoing production of the quarterly Parish Council Newsletter (Cllr Whyman- Nevah)

13 Clerk's report and other correspondence

To receive updates and deal with any correspondence received by the Clerk

14 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

See attached list of applications and decisions received to the Borough Council Planning website. Any further applications received up to the date of the Council meeting, will also be considered.

15 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any further issues of Parish Council business not on the agenda. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.

16 Date of next meeting

Next Full Council – The next meeting is Tuesday 13 January 2026, 6pm

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Applications to the Borough Council of Kings Lynn & West Norfolk

25/00277/TREEA	Snettisham E: 568565 N: 334294	The Old Bakehouse 2 Old Church Road Snettisham KINGS LYNN Norfolk PE31 7LX T1 Mature London Plane Tree - Crown reduction by approximately 0.5m - 1m where applicable, thin and remove deadwood. T2 Mature Photinia - Tree is leaning on and damaging the wall. Remove and re-plant	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5VO43IV0JA00
25/01912/F	Snettisham E: 568378 N: 333840	105 Strickland Close Snettisham King's Lynn Norfolk PE31 7PZ HOUSEHOLDER: Conversion of attached garage to form wheelchair accessible bedroom and sanitary facilities	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5XL01IV09K00

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25/00292/TREEA	Snettisham	The Rose And Crown 8 Old Church Road Snettisham KINGS LYNN Norfolk PE31 7LX T1 Beech - Reduce overall crown by tip reduction works by up to 2 metres all round. Current height 19 metres. finished height 17 metres. T2.Purple leaved plum - Reduce height by up to 1 metre. Current height 6 metres. Finished height 5 metres	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T6M2KLIVHO500
25/01965/F	Snettisham	Snettisham Park Visitor Centre Park Farm Bircham Road Snettisham KINGS LYNN Norfolk PE31 7NG Change of use from an Agricultural Barn (Use Class E(d) current / Class D2 pre-2020) to a Play and Activity Barn (Use Class E(d)) with ancillary refreshments area (Use Class E(b)) at Park Farm, Snettisham.	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T6ENU4IVIKZ00

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Decisions by Borough Council of Kings Lynn & West Norfolk

25/01383/F	Snettisham E: 568416 N: 333627	Grass Verge Opposite 115 Lynn Road Snettisham Norfolk Retrospective retention of a fence and gate, with a proposed new access off Lynn Road, Snettisham	Application Permitted 2 December 2025 Delegated Decision	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T1EYDLIVK7B00
25/00004/PACU5	Snettisham E: 569058 N: 333778	Land And Buildings At E569058 N333778 Bircham Road Snettisham Norfolk NOTIFICATION FOR PRIOR APPROVAL: Change of use of an agricultural building and its curtilage to storage or distribution (Use Class B8) under Schedule 2, Part 3, Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) (GPDO).	Prior Approval - Refused 3 December 2025 Delegated Decision	http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T3TZRAIVKGI00
