

Snettisham Parish Council

Minutes of the Snettisham Parish Council Meeting held at 6pm on Tuesday 13 January 2026 at the Royal British Legion Hall, Snettisham, PE31 7NJ.

283 Attendance, apologies and acceptance for absence

Present: Councillors J Smith (Chair), H Whyman- Naveh, R MacKenzie, G Deverick, M Harpley, J Mason, S Howell, C Manley

Clerk: Roberta Mason

Also present: 9 members of the public and Cllr Stuart Dark

Apologies: Apologies received from Cllr Berns (holiday) and Cllr Bailey (unwell)

284 Members declarations of interest

Cllrs Whyman- Naveh and Cllr Smith declared an interest in 2 of the planning applications under item 11. Both not actual pecuniary or non-pecuniary interest but agreed not to speak.

285 Public Participation - Any member of the public attending the meeting may speak and address the Council, on any item of Parish Council business. Maximum 3 minutes per speaker and 15 minutes in total for all speakers.

A member of the public requested that the Council provide an update on the PC pledge to the Pavilion project. Cllr Smith advised the Council needed an update from the Pavilion Steering Committee and meeting is to be organised for that purpose. So, the Council cannot update the village on the pledge at this stage.

A member of the public spoke about a planning application for 40A Lynn Road. She spoke about an 18 meter tree in their garden that would be affected by the build. She said the tree has a Tree Preservation Order on it and they are custodians of the tree. She averred there needs to be assurances from the architect that the roots of the tree will not be damaged. She spoke about the potential for the water table to be affected on Longview. She spoke about the potential noise from the site, as conditions previously imposed were not allegedly adhered to about noise. She asked the Council not to sign off on the application without assurances.

286 Reports

Cllr Stuart Dark spoke about budgets and that the **County Council** will be considering increasing the Council Tax by 4.99 per cent. This was said to avoid a referendum. He spoke of the challenges to delivery the most expensive services. He emphasised it was an officer-led recommendation based on costs. He talked about RSG Rural Services Grant. The current government has abolished the RSG leading to the budget pressures. Cllr Dark said the new budget should not diminish local services.

Cllr Dark said that the Borough Council is also likely to raise the Council Tax by 4.99 per cent. He spoke about how when applying for funding support from Central Government, there is a central Government expectation that Local Government could raise money locally through the Council tax.

He spoke again about Government re-organisation and the latest from central Government. Government has said it feels the Local Government is not ready to elect a mayor, whereas the Local Government bodies feel they are ready to go. But Central Government must let everyone know if the elections can take place by February 2026.

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He mentioned supporting the Swag Group and the Church Christmas lights. He also mentioned supporting the Bowls club.

Cllr Dark referred to monitoring the flooding situation in the village.

He spoke of gritting by the County Council and that a map is available of the gritting routes.

287 Minutes

The minutes of 16 December 2025 had been circulated, and **all agreed** they represented a true and accurate record. The Chair signed the minutes.

288 Finance

288.1 Bank reconciliation reports from the accounting software for November and December, had been circulated and it was noted the reports from the accounting software, showed balances as per the bank statements.

Bank balances as per the latest bank statements as at 31.12.2025 were as follows: -

Current Account: £500.00
Premium Account: £321,159.65

288.2 Quarterly finance reported were received reviewed and noted.

288.3 Approval of the payments

The circulated payments for January 2026 were considered and **approved by all**. The Chair signed the payments list.

PAYMENTS & RECEIPTS LIST - JANUARY 2026					
			NET	VAT	GROSS
DIRECT DEBITS					
3 Business Mobile inv 15.12.2025(Mobile Phone-monthly)	DD	£ 6.27	£ 1.25	£ 7.52	
ECS Computers inv 1.1.2026 (Computer Support-monthly)	DD	£ 123.80	£ 24.76	£ 148.56	
KLWNBC 1.4.2025 (Office Bin collection-monthly)	DD	£ 29.19	£ -	£ 29.19	
KLWNBC 1.4.2025(Dog Bin collection-monthly)	DD	£ 576.72	£ 115.34	£ 692.06	
Apogee (Printer contract) Additioanl Colour printing inv	DD	£ 70.86	£ 14.17	£ 85.03	
PAYMENTS (to be approved)					
Salaries, NI, PAYE & Pension payments (3 employees)	bacs	£4,964.97	£ -	£ 4,964.97	
Mileage -staff	bacs	£0.00	£ -	£ -	
EE Mobile inv 23.12.2025 (phone SIM only contract)	bacs	£ 7.18	£ 1.44	£ 8.62	
02 Sim Inv 9.1.2026- CCTV Play area	bacs	£ 24.00	£ 4.80	£ 28.80	
PG& M Ltd invoice 12.1.2026 (Grounds maintenance/ grass cutting)	bacs	£ 210.00	£ 42.00	£ 252.00	
Royal British Legion Hall Hire 13.1.2026	bacs	£ 32.00	£ -	£ 32.00	
Office Cleaner Inv 1.12.2025	bacs	£ 45.00	£ -	£ 45.00	
East Coast Signs Inv- Acrylic sheet for Bus shelter display	bacs	£ 52.30	£ 10.46	£ 62.76	
Huws Gray invoices x5 (Rock Salt & Materials for Office redecoration)	bacs	£ 339.85	£ 67.96	£ 407.81	
DH Diggers invoice 17.12.2025 (Market Place grounds works- O/S-Old Bank)	bacs	£ 3,600.00	£ 720.00	£ 4,320.00	
Tool Station invoice Materials (Caulk for decorating)	card	£ 14.48	£ 2.90	£ 17.38	
West Norfolk Glass Invoice 17.12.2025 (Windows & Door parish Office)	bacs	£ 5,600.00	£ 1,120.00	£ 6,720.00	
£ -	£ -	£ 15,696.62	£ 2,125.08	£ 17,821.70	
INCOME RECEIVED					
Market Pitches - Other				£ 100.00	
Clothes Bank				£ 28.00	
				£ 128.00	

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289 Projects

Councillors discussed rescinding the previous decisions from 16 December 2025 on projects totaling £128K. Cllr Rod Mackenzie proposer, spoke about the significant impact on the precept of over 30% if such projects were to go ahead. He also spoke about the fact that the Parish Council do not have the staffing resources to undertake 7 plus projects in a single year. Cllr Mackenzie said all projects were worthy projects but should be planned and scheduled over several years. Cllr James Mason seconded and spoke briefly and agreed with Cllr Mackenzie's comments. Cllr J Smith spoke about the Councillors desire to keep the precept the same (despite rising costs). All agreed that the projects needed to be realistic for the following year and felt certain projects needed priority. Parking (it was agreed) is a project with longer-term delivery (both outside the Old Store and Parking in the Village generally). However, as a current ongoing project it needs earmarked reserves setting aside each year, because the ultimate costs of any parking solution are likely to be expensive. So, all agreed parking was to be a central focus.

The following projects and budgets were **agreed by all**: -

Parking	£50,000
Lodge Walk	£20,000
Strickland Corner	£3,000
Events	£5,000
Total	£78,000

290 Budget & Precept for 2026-2027

290.1 Councillors had looked extensively at the budget for 2026-2027 and following the discussion around projects above, it was **agreed by all** to set the budget as presented, to include the revised agreed projects. Proposer Cllr G Deverick. Seconded Cllr Whyman- Nevah. The Clerk to finalise the presentation and publish the budget in due course.

290.2 Councillors discussed the precept demand, and it was **agreed by all** to set the precept exactly the same as last year's figure of £125,843.02. Proposer Cllr Whyman- Nevah, seconded Cllr R Mackenzie.

291 Footpath between 71-73 Station Road

There was a discussion about whether the council should look at maintaining the footpath. The Clerk advised the footpath is not Parish Council land and therefore not PC responsibility. The decision **was deferred** pending an estimate of costs from the current contractor who maintains Southgate Lane, and pending enquiries with Highways as planned maintenance.

292 Clerk's report and other correspondence

The Clerk's written report for work completed within the last month had been circulated amongst Councillors.

Correspondence

- Correspondence read from Highways on the installation of a timber bollard on Hall Road (at Highways expense). It was noted Highways have no other solutions or proposals to improve the issues on Hall Road.
- Correspondence read from a member of the public, requesting the consideration of creating a footpath on Bircham Road to St Mary's crossroads. This was discussed by Councillors, and it was noted this would be down to Highways ultimately. But it was felt there is no section of road wide enough, to create a foot path without encroaching onto private property. Councillors also discussed that there are other footpaths that lead into the village in that vicinity. Councillors did not wish to proceed with the idea.

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- Correspondence was read from The school about Parking. The school are no longer able to assist with parking places during school holidays, due to risk and insurance issues.
- Correspondence was read from a villager who wants to volunteer to do litter picking in the village. This was greatly appreciated by all and the Clerk is to meet and ensure all appropriate Health and Safety risk assessments are done and other matters considered for insurance purposes.

6.50pm- Cllr Stephen Howell left the meeting to attend another meeting

293 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

Applications had been circulated.

25/02108/F – Spires Development- variation of a condition- **No Comment**

25/02110/F - 9 Shepherds Port Road- to extend the occupation to twelve months- **No Comment**

25/02148/F – Red Barn Farm House- change of use from Agricultural to Car Show room- **No objection**

25/02154/PAGPD - 40A Lynn Road- Single storey rear extension – **Objection requires Tree Survey**

294 Public Participation

A member of the public thanked Councillors.

Member of the public raised an issue of a motorist who regularly cuts across the land from the road at the top of Norton Hill/ A149 and goes on to Kenside. It was felt this was Highways at County Council, but the Council would assist in contacting Highways if required. The member of the public has already reported the issue to Cllr Stuart Dark who is taking up the matter on her behalf. However, the member of the public will liaise with the Clerk if further help is needed.

295 Date of next meeting

Next Full Council –Tuesday **10 February 2026, 6pm**

The meeting closed at 7.00 pm.