

Community Infrastructure Levy (CIL) Expenditure Policy

1. Introduction

This policy outlines the principles and procedures governing the use of Community Infrastructure Levy (CIL) funding received by Snettisham Parish Council from qualifying developments within the parish.

CIL funding must be used in accordance with the Community Infrastructure Levy Regulations and may only be spent on infrastructure projects or improvements that support the development of the area.

As Snettisham has an adopted Neighbourhood Plan in force, the Parish Council receives 25% of eligible CIL receipts from development within the parish, without the standard cap applied to non-Neighbourhood Plan areas.

CIL funds must generally be spent within five years of receipt. Any unspent or improperly used funds may be subject to recovery by the Borough Council of King's Lynn and West Norfolk.

The Parish Council shall:

- Maintain CIL funds separately from general reserves through ring-fenced accounting arrangements (ear marked reserves)
 - Record all CIL receipts and expenditure within the Parish Council accounts
 - Publish the required annual CIL report on the Parish Council website in accordance with transparency requirements
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2. Priorities for Expenditure

When considering projects for CIL expenditure, priority shall be given to schemes that:

- Improve the safety and wellbeing of residents
- Deliver long-term benefit to the community
- Benefit the wider community and parish as a whole

- Improve the built, natural, or rural environment
 - Contribute to community health and wellbeing
 - Support community cohesion and inclusion
 - Mitigate the impact of new development within the parish
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3. Use of CIL Funding by Other Organisations

CIL funding may be allocated to external organisations or community groups where the Parish Council is satisfied that the proposed expenditure complies with CIL regulations and delivers community benefit.

Before funding is awarded, the organisation must demonstrate that:

- Proper financial records and approved accounts are available for inspection by the Parish Council
 - The proposed expenditure falls within eligible CIL purposes
 - Costs are properly budgeted, quoted, or tendered in a manner equivalent to Parish Council procurement standards
 - Funding from the Parish Council is matched, where appropriate, by contributions from the organisation or other grant sources
 - A formal agreement is entered into with the Parish Council setting out:
 - the purpose and objectives of the project
 - monitoring arrangements
 - ownership responsibilities
 - maintenance obligations
 - payment arrangements
 - Monitoring arrangements undertaken by the Parish Council shall involve at least three councillors where reasonably practicable
 - Final payment shall only be released once the Parish Council is satisfied that the project has been completed appropriately and in accordance with the agreed terms
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4. Expenditure Outside Standard Eligible Categories

Where the Parish Council, or a partner organisation, proposes to use CIL funding for a project not clearly identified within published guidance or recognised eligible expenditure categories, written confirmation shall be sought from the appropriate CIL officer at the Borough Council of King's Lynn and West Norfolk before expenditure is committed.

5. Examples of Eligible Expenditure

The following are examples of infrastructure or community facilities which may be eligible for CIL expenditure. This list is not exhaustive and may change in accordance with legislation or guidance issued by the Borough Council of King's Lynn and West Norfolk.

Community Facilities

- Community centres
- Village halls
- Conference and meeting facilities
- Public buildings for community use

Open Space and Recreation

- Play areas
- Recreation grounds
- Public open spaces
- Public walks and pleasure grounds
- Boating pools

Highways and Public Realm

- Public footpaths and bridleways
- Traffic calming measures
- Lighting for roads and public places
- Bus shelters
- Parking facilities
- Roadside seating and shelters
- Traffic signage and notices
- Tree planting and verge maintenance

Environmental and Drainage Works

- Drainage improvements
- Ponds and ditches
- Commons and common pasture management

Community Safety and Public Amenities

- Crime prevention measures
- Public litter bins
- Public clocks
- Public toilets

Heritage and Memorials

- War memorials
 - Memorial maintenance and protection
 - Burial grounds and cemeteries
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6. Review Arrangements

This policy shall be reviewed annually by Snettisham Parish Council or sooner where legislation or operational requirements change.

7. Contact Information

For further information regarding Community Infrastructure Levy expenditure, please contact:

Snettisham Parish Council
73 Lynn Road
Snettisham
PE31 7QA

Email: clerk@snettishamparishcouncil.gov.uk
Telephone: 07916 177196

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