

Snettisham Parish Council

Minutes of the Snettisham Parish Council Meeting held at 6pm on Tuesday 10 March 2026 at the Memorial Hall, Snettisham, PE31 7LX.

312 Attendance, apologies and acceptance for absence

Present: Councillors J Smith (Chair), H Whyman- Naveh, R MacKenzie, G Deverick, M Harpley, J Mason, Peter Berns, S Howell, J Bailey.

Clerk: Roberta Mason

Also present: approx. 50 members of the public and Cllr Stuart Dark

Apologies: None all present

313 Members declarations of interest

Cllr S Howell declared an interest in item 8 on the agenda (relating to the Pavilion)

314 Public Participation

Numerous comments from members of public commented referencing the Neighborhood plan and the fact that the number of houses was agreed. Others mentioned infrastructure, and services being at capacity. Also, there was concern at safety at the junction. Resident at Common Road concerned about the water and drainage. MOP mentioned 150% above the old LDF figures. Also, villagers put an awful lot into the plan and that it would probably not be Pigeon that develop it. A concerned resident of Ingoldisthorpe, mentioned the concerns that foul water would be routed to Ingoldisthorpe as part of the proposal. Another resident commented the land concerned is not within the current "*development boundary*". He suggested to look at policy LP02. Also, land was refused previously as development land. Another resident mentioned that the online questionnaire is not available to all. A resident offered to do letter drops if required to canvass people's views. A child from Snettisham primary school spoke. One resident mentioned the parking problems, and another mentioned all the additional traffic during the summer when traffic is at a standstill.

On other matters, re the car park proposal at Pavilion, the resident believes car park was there for the use of residents of Snettisham and others visiting.

315 Reports

Cllr Dark spoke about Government re-organisation again and explained what it involved. Mentioned elections will now go ahead in May 2026 despite earlier government comments. Approx costs £2.1m to be borne by County Council. Mentioned may be another election for the new authority the following May. Cllr Dark mentioned he would not stand for the County Council at the elections in May 2026.

Cllr Dark talked about planning app as a Borough Councillor. He talked about the process and a plea for action. He said normally the Officers would look at all the policies and then make a decision after consultation. He mentioned he can "*Call In*" the application to the Planning Committee. He explained it can be done in several ways but he suggested he "calls it in", if the "*officers are minded to approve it*". He said it is likely to be decided at the earliest at the June Planning Committee. He encouraged voting in the PC survey and to put objections on the planning portal.

316 Minutes

The minutes of 10 February 2026 had been circulated, and **all agreed** they represented a true and accurate record. Proposer Cllr Deverick. Seconded Cllr Mackenzie. The Chair signed the minutes.

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317 Finance

317.1 Bank reconciliation reports from the accounting software for February 2026, had been circulated and it was noted the reports from the accounting software, showed balances as per the bank statements.

Bank balances as per the latest bank statements as at 28.2.2026 were as follows: -

- Current Account: £527.68
- Premium Account: £276,390.18

317.2 Approval of the Payments List

The circulated payments for March 2026 were considered and **approved by all**. The Chair signed the payments list.

PAYMENTS & RECEIPTS LIST - MARCH 2026				
DIRECT DEBITS				
		NET	VAT	GROSS
3 Business Mobile inv 15.2.2026(Mobile Phone-monthly)	DD	£ 6.27	£ 1.25	£ 7.52
ECS Computers inv 1.2.2026 (Computer Support-monthly)	DD	£ 123.80	£ 24.76	£ 148.56
KLWNBC 1.4.2025(Dog Bin collection-monthly)	DD	£ 576.72	£ 115.34	£ 692.06
02 Sim Inv 9.3.2026 CCTV Play area	DD	£ 24.00	£ 4.80	£ 28.80
Parabis Leasing Inv 21.2.2026 (Printer)	DD	£ 206.70	£ 41.34	£ 248.04
BT in 16.2.2026 (Phone and Internet) - Quarterly	DD	£ 97.92	£ 19.58	£ 117.50
Wave Invoice 4.2.2026- Allotment Water	DD	£ 0.83	£ -	£ 0.83
Wave Invoice 9.2.2026 (Office replaces previous invoice 9.11.2025)	DD	£ 1,522.41	£ -	£ 1,522.41
PAYMENTS (to be approved)				
Salaries, NI, PAYE & Pension payments (3 employees)	bacs	£3,919.37	£ -	£ 3,919.37
Mileage -staff	bacs	£0.00	£ -	£ -
British Gas inv 3.2.2026 - Unmetered Street Light-MPAN Ending 804	bacs	£406.35	£ 81.27	£ 487.62
Smartest Energy Invoice 3.3.2026 (Office)	bacs	222.91	£ 11.15	£ 234.06
EE Mobile inv 23.12.2025 (phone SIM only contract)	bacs	£ 3.18	£ 0.64	£ 3.82
PG& M Ltd invoice 12.1.2026 (Grounds maintenance/ grass cutting)	bacs	£ 210.00	£ 42.00	£ 252.00
MHT Inv 3.3.2026 -Hall Hire 10.2.2026	bacs	£ 40.00	£ -	£ 40.00
MHT Inv 18.2.2026 (Coffee Moring Surgeries fees x 6 months)	bacs	£ 30.00	£ -	£ 30.00
Read Premises Protection Inv 17.2.2026 (Office Alarm)	bacs	£ 705.00	£ 141.00	£ 846.00
Amazon Order 28.1.2026 (office supplies Mouse Mats)	bacs	£ 12.07	£ 2.42	£ 14.49
Amazon Order 11.2.2026 (office supplies) Notepads	bacs	£ 5.54	£ 1.11	£ 6.65
Amazon Order 12.2.2026 (office supplies) Key Fobs	bacs	£ 10.82	£ 2.16	£ 12.98
Amazon Order 12.2.2026 (office supplies) Lamination Pouches	bacs	£ 15.50	£ 3.10	£ 18.60
Amazon Order 5.3.2026 (Maintenance supplies) Roundup Tree stump killer	bacs	£ 22.48	£ 4.50	£ 26.98
Amazon Order 5.3.2026 Toxic Chemicals H&S Stickers	bacs	£ 7.49	£ 1.50	£ 8.99
Gaywood Valley Conservation Group Inv 18.2.2026	bacs	£ 190.00	£ -	£ 190.00
Office Cleaner invoices (4 x wks) @ £15 per week	bacs	£ 60.00	£ -	£ 60.00
Jotform Inv2.3.2026 (office online forms/ surveys)	card	£ 234.00	£ 46.80	£ 280.80
TBH Tree Care inv 17.2.2026 (Lodge Walk- 3 month work)	bacs	£ 700.00	£ 140.00	£ 840.00
Lidl Receipt 28.2.2026 - New Kettle	bacs	£ 24.99	£ 5.00	£ 29.99
NPTS Invoice 4.3.2026 - Annual Subscription charges	bacs	£ 575.00	£ 115.00	£ 690.00
Cozens Inv 11.2.2026 Street Light Maintenance	bacs	£ 135.00	£ 27.00	£ 162.00
HMLR Land Search 9.3.2026	card	£ 7.00	£ -	£ 7.00
£ -	£ -	£ 10,095.35	£ 831.72	£ 10,927.07
INCOME RECEIVED				
Market Pitches - Other				£ 100.00
Clothes Bank				£ 18.40
Bank Interest				£ 766.47
				£ 884.87

318 Proposed Housing Development at Beach Road

The chair commented that in the PC survey so far, 83% of residents were against the proposed development. Links would be put on the PC website and to the planning portal. Chair opened up floor to Councillors. Cllr Deverick expressed concerns about sewerage and objected to the planning application. Cllr Harpley expressed concerns about the lack of infrastructure in the

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village and objected to the planning application on that basis. Cllr Howell said he was of the same opinion as those expressed already and was totally against the application. Cllr Mackenzie was totally against the development and opposed the application. Cllr Whyman-Nevah was concerned Pigeon would sell it on and the development might skyrocket and was opposed to the application. Cllr Smith said she was against it because of the Neighbourhood plan, and the number of houses already planned for. She said the new development would be, dangerous, and had concerns other developments would create a second Snettisham over the by-pass. Cllr Smith was concerned about existing services and the fact that parking problems would be exacerbated by more people driving into the village. Cllr Smith wants the village to remain as a village. She was against the proposed development for all those reasons and opposed the application. Cllr Berns confirmed he was against the application for all the reasons given by others. Cllr Mason objected to the application because of the development boundary and he was also concerned about water/ sewerage. He was concerned about water being pumped into the river. He also objected as the proposal was against the Neighbourhood Plan. Cllr Bailey mentioned the A149 was going to be the flood warning for the village and that the other side of the A149 was for businesses. So, he was against the application. **There was unanimous objection to the planning application, and all showed their agreement to oppose the planning application.**

319 Pavilion

Cllr Smith confirmed that the Council had not had sufficient time to consider the Pavilion pledge due to the work involved with the Beach Road development. She confirmed the Council were in active discussions with the Pavilion Steering group and that the issue would be on the agenda in April. **All agreed to defer the issue.**

320 Councillor Surgeries

Cllr Deverick gave a brief update of the last surgery at the MHT Coffee morning and said 4 people attended the surgery and it was generally well received.

321 Parking & Traffic

321.1 Proposal -Parking at the Pavilion

A proposal was read out from the Clerk about a potential option to rent the car park at the Pavilion from the Memorial Hall Trust. The proposal was for £750 per annum. A trial period was possible. All agreed it would help towards solving some of the parking issues in the village. Cllr Berns proposed a 6-month trial period with finer details to be agreed between the MHT and the Council. Proposer Cllr Berns. Seconded by Cllr Mackenzie. **All in favour.** Cllr Howell abstained.

321.2 Update from Highways re the old Store TRO proposal.

Clerk gave an update that the Borough Council had agreed to fund the proposed TRO (Traffic Regulation Order) outside the old store to change to use of the road. Some initial plans have been drawn up as to the proposed layout. Bollards or raised kerbs to close off the whole area is proposed. A meeting to progress the issue, is taking place 23 March

2026.

321.3 Update from Highways re Alma Road.

Clerk explained Highways have agreed to look at potential issues down Alma Road on 23 March 2026. But initial observations from Highways are that Alma road is not suited for a one-way system. Nor is it suitable for double-yellow lines or speed bumps. However, they will come and have a look at the problem.

322 Event

There was a general discussion around the proposed event for 3 May 2026. It was proposed and agreed that the Councillors would arrange a working meeting next week and get plans underway.

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323 Appoint Auditor - Annual Audit

5 quotes were reviewed and **all agreed** to appoint Peter Strange as the internal auditor for 2025-2026. Proposer Cllr Mackenzie, Seconded Cllr H Whyman- Naveh.

324 Clerk's report and other correspondence

The Clerk's written report for work completed within the last month had been circulated amongst Councillors.

Correspondence

Letters received on Alma Road, and the new door at the Parish Office were read out. Councillors did not wish to add anything or take out any further action.

An email from Sandringham events was read out. Cllr Mackenzie and Cllr Whyman- Naveh indicated they were interested. Cllr Stuart Dark interjected with permission of the chair and explained the background to Sandringham wanting to engage better with Parish Councils

A further invitation was received from RSPB 24 March to "the Living Wash Workshop". Cllr Howell indicated he was attending.

The clerk read an email from a resident, about a concrete-filled oil drum, on the footpath at beach Road. Councillors did not wish to take any action as this is on the Pigeon's private land.

325 Planning - To receive and consider planning applications and decisions received from the planning authority - Borough Council of Kings Lynn & west Norfolk.

Applications had been circulated.

26/00281/F - Land and Buildings South of Park Farm Barns

Proposal was to **support**- Proposer Cllr Howell/ Cllr H Whyman- Naveh seconded. **All agreed**

26/00298/F - Coaly Lane- Relocate 12 No previously approved storage containers

proposal was **No Objection**- Proposer Cllr Berns/ seconded by Cllr Mason. **All agreed**

26/00366/OM- Development comprising 31 dwellings-Land Rear of 50 To 54 Common Road

All were unanimously opposed- see 318 above

326 Public Participation

Stuart Dark spoke as a resident, about Norfolk Mineral & Waste Plan up to 2035. He spoke about how the campaign was won in 2015 and that it went all the way the planning inspectorate. He said one of the reasons they objected was the potential damage to the fragile water ecosystem around the area close to the river Ingol, a rare chalk bed river. So, there is a major policy for Norfolk County Council. Stuart Dark said he would be able to speak about the Policy and the reasoning behind it at the planning committee if it is "*called in*."

Members of the public (MOP) offered to deliver paper versions of petitions or similar if required. A MOP mentioned two Bollards being damaged at the Old church. Handyman to look at upon his return from leave. A MOP asked if there would be public liability for the new pavilion car park and if there would be a charge for the new car park. Parish Council confirmed details were to be worked out. A MOP also asked if items on the agenda are to be cancelled if it could be mentioned at the beginning of the meeting. A MOP asked if there could be a paper petition at the Council offices or at the chemist. PC confirmed that would be done. A MOP mentioned the conveyance is quite clear for the Pavilion and the Memorial Hall, that the car parks are open to anyone from Snettisham and surrounding areas to use. So, she could not see why the Memorial Hall car park could not be opened up as well. A MOP asked how the car parking could be policed and then digressed to talking about traffic and parking problems outside the old store. A MOP said the pro-active steps to help the parking are good,

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but why make it more complicated by controlling who parks where? Why not leave it open? A member of MHT mentioned that the Car Park would not be in use by the Council on Saturdays and Sundays. Another MOP mentioned the Pavilion car park is a space for anyone to use.

327 Date of next meeting

Next Full Council –Tuesday **14 April 2026, 6pm at RBL Hall.**

328 Closed Session

Councillors **resolved** to move into closed session on the grounds of confidentiality in that, the discussions involved confidential staffing matters re terms and conditions

All agreed on the recommendation of the personnel group to offer a long-term contract to the handyman.

Spoke about the clerk's hours and the need to reduce hours at the clerk's request. The Farmer's market and the projects, as well the new Pigeon development are causing work pressures.

Discussion whether the Council wanted to offer some limited monthly hours to someone to be in attendance on the market. Clerk explained the work involved setting up and finishing at the Farmer's Market. Councillors were against employing someone at this stage. It was agreed Cllr Whyman- Naveh would run the market and other councillors would assist with setting up. But office would do the invoicing.

Discussed administration staff are willing to do additional hours if required. It was felt there was no requirement for additional hours at this time.

The meeting closed at 8.15 pm.